7. Once you have entered the information, click Submit.

Account Information

- Account Number
- Bank Name
- Bank Identification Code
- Routing Number
- Account Information (optional)
- BOA
- Number 999
- Savings
- Checking

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Workday Tutorial: Enter Payment Elections

Banking Information for Pay and Reimbursements

Add or Update Your Direct Deposit

Retirement Information is used to deposit your pay or expense

Expenditure. Please verify your banking information.

Workday uses direct deposit for both payroll deposits and expense