



FIRST NATION LAUNCH AWARD AGREEMENT

| Please fill out for WSGC Grant Reporting and Award Payout Purposes Only | | | |
|---|-------------|--------------------------|----------|
| | | AISES TRIBAL BOTH | |
| Last Name | First Name | Please Circle | |
| | | | |
| Address | City | State | Zip Code |
| | | | |
| Team Name | Institution | | |

Award Terms and Conditions

This award is made available for the pursuit of your space-related research and/or activities through the Science and Engineering Apprentice Program: NASA Grant #NNX13E43A and National Space Grant Foundation Cooperative Agreement 2016-HESS 05. Catalog of Federal Domestic Assistance (CFDA) number for this award is 43.008.

FACULTY ADVISOR

By providing my initials, I am confirming the completion and submission of the following five (5) documents to the Program Office. Save each document as a .pdf and the team photo as a .jpg with the following titles:

- ___ Award Acceptance Letter – **FNL16_ Team Name Award Acceptance**
- ___ [W9](#) – **FNL16_ Last Name, First Name, W9**
- ___ [Media Release Form](#) – **FNL16_ Last Name, First Name Media Release**
- ___ One-paragraph Team Biography – **FNL16_ Team Name Bio**
- ___ Team Photo – **FNL16_ Team Name Photo**

By providing my initials, I am confirming the following document will be submitted to the National Space Grant Foundation no later than March 11, 2016 for initial reimbursement payments and May 9, 2016 for final reimbursement payments.

- ___ Travel Reimbursement Form – **FNL16_ Team Name Reimbursement**

Payout/Reimbursement

To initiate payout, please complete and mail the FNL Travel Summary Expense Form and/or the FNL Team Funded Program Expense Reimbursement Form to the NSGF Program Office. NSGF will process reimbursement requests twice during the program duration. Please submit all documentation on or before March 11, 2016 for the first payout and May 9, 2016 for the final payout, allowing 60 days for payment. Original receipts must accompany the FNL Travel Summary Expense and the FNL Team Funded Program Expense Reimbursement Form. Receipts and forms may be submitted electronically to campbell@spacegrant.org. Receipts postmarked after May 9, 2016 will not be eligible for reimbursement.

Mentor Stipend

Mentors will receive a \$1,000 stipend for each team of students competing at the First Nations Launch competition. Final team rosters must be submitted to WSGC [Program Office](#) by April 4, 2016. Note: In order to qualify for two \$1,000 stipends, participants cannot be listed on both AISES and Tribal teams.

Important Tax Information

Award recipients assume the responsibility for any and all income tax liabilities. WSGC recommends that you document all expenditures, and maintain a record of all original receipts. Please contact your tax accountant.

STUDENTS

Additional Requirements

The acceptance of this award also confirms the student's commitment to the completion and submission of the following:

- Register on the WSGC website and applying to the First Nations Launch Competition.
- Follow Wisconsin Space Grant Consortium on the WSGC [Facebook](#) or [Twitter](#), posting at least one photo or video of the funded Program/Project.
- Provide WSGC with copies and links to any publications highlighting the research associated with this Program/Project award.
- Inform WSGC [Program Office](#) immediately of any changes in address, phone number, department, advisor, institution, graduation date, etc.
- [Annual Tracking Survey](#). This survey will be emailed to me by NASA.

Reports, Publications, and Presentations

- [Kick-Off Meeting](#): Attend the Virtual Kick-off Meeting January 26, 2016 @ 7 pm (262.551.2124)
- [Flight Demo and Budget](#): Submit a flight demo of low-power model rocket and budget to the WSGC Program Office by February 19, 2016. Post flight and picture of team on Facebook and/or Twitter.
- [Preliminary Design Report](#): Please submit this report to the WSGC Program Office by February 19, 2016.
- [First Reimbursements Due](#): Submit receipts and forms to the NSGF Office by March 11, 2016.
- [Motor Selection/Lodging Request](#): Submit motor selection choice and lodging request to the WSGC Program Office by March 14, 2016.
- [Critical Design Report](#): Please submit this report to the WSGC Program Office by March 14, 2016.
- [Safety Review Meeting](#): Attend the Virtual Safety Review Meeting on March 19, 2016. (Times to be confirmed from 2-5 pm CST).
- [Registration](#): Submit a final team roster to the WSGC Program Office by April 4, 2016.
- [Final Virtual Inspection](#): Individual teams schedule inspection with Technical Advisor the week of April 4-8, 2016.
- [Pre-Flight Readiness Oral Presentation](#): Present a 6-8 minute PowerPoint presentation discussing my team's rocket April 21, 2016 at Carthage College in the Todd Wehr Center.
- [Final Workshop](#): Attend final rocket workshop, build motors, and attend workshop to be announced April 22, 2016 at Carthage College in the Todd Wehr Center.
- [Launch Competition](#): Attend the High-Powered Rocket Launch at Richard Bong Recreational Area April 23, 2016 in Kansasville, WI.
- [Post Flight Report](#): Submit this report to the WSGC Program Office by May 9, 2016.
- [Final Reimbursements Due](#): Submit receipts and forms to the NSGF Office by May 9, 2016.
- [Kennedy Space Center](#): First place winners will be invited to the Kennedy Space Center in Florida. Date to be determined.

As acceptance of this award, I understand & agree to the above award terms and conditions. I also understand that I may be required to return funding if I fail to meet these conditions.

Signature

Date