



## INDUSTRY INTERNSHIP PROGRAMS (IIP)

MENTORS: Please meet with the WSGC student who is participating in the IIP program to discuss their progress in demonstrating the following knowledge, skills, abilities and other (KSAOs). Then submit the completed form on the Grants Management page.

### FINAL SUMMARY REPORT

Student Name: \_\_\_\_\_ Mentor's Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_ Mentor's Title: \_\_\_\_\_  
 Position: \_\_\_\_\_ Mentor's Signature: \_\_\_\_\_  
 # of Hours Worked: \_\_\_\_\_ Total wages earned: \_\_\_\_\_

<b>ATTITUDE-APPLICATION TO WORK</b> <input type="checkbox"/> Outstanding in enthusiasm <input type="checkbox"/> Very interested and industrious <input type="checkbox"/> Average in diligence and interest <input type="checkbox"/> Somewhat indifferent <input type="checkbox"/> Definitely not interested		<b>ABILITY TO LEARN</b> <input type="checkbox"/> Learned work exceptionally well <input type="checkbox"/> Learned work readily <input type="checkbox"/> Average in understanding work <input type="checkbox"/> Somewhat slow in learning <input type="checkbox"/> Very slow to learn		<b>DEPENDABILITY</b> <input type="checkbox"/> Completely dependable <input type="checkbox"/> Above average in dependability <input type="checkbox"/> Usually dependable <input type="checkbox"/> Sometimes neglectful or careless <input type="checkbox"/> Unreliable					
<b>INITIATIVE</b> <input type="checkbox"/> Proceeds well on his/her own <input type="checkbox"/> Goes ahead independently at times <input type="checkbox"/> Does all assigned work <input type="checkbox"/> Hesitates <input type="checkbox"/> Must be pushed frequently		<b>QUALITY OF WORK</b> <input type="checkbox"/> Excellent <input type="checkbox"/> Very good <input type="checkbox"/> Average <input type="checkbox"/> Below average <input type="checkbox"/> Very poor		<b>RELATIONS WITH OTHERS</b> <input type="checkbox"/> Exceptionally well accepted <input type="checkbox"/> Works well with others <input type="checkbox"/> Gets along satisfactorily <input type="checkbox"/> Has difficulty working with others <input type="checkbox"/> Works very poorly with others					
<b>MATURITY-POISE</b> <input type="checkbox"/> Quite poised and confident <input type="checkbox"/> Has good self-assurance <input type="checkbox"/> Average maturity and poise <input type="checkbox"/> Seldom asserts self <input type="checkbox"/> Timid <input type="checkbox"/> Brash		<b>QUANTITY OF WORK</b> <input type="checkbox"/> Unusually high output <input type="checkbox"/> More than average <input type="checkbox"/> Normal amount <input type="checkbox"/> Below average <input type="checkbox"/> Low output, slow		<b>JUDGMENT</b> <input type="checkbox"/> Exceptionally mature in judgment <input type="checkbox"/> Above average in making decisions <input type="checkbox"/> Usually makes the right decision <input type="checkbox"/> Often uses poor judgment <input type="checkbox"/> Consistently uses poor judgment					
<b>ATTENDANCE</b> <input type="checkbox"/> Regular <input type="checkbox"/> Irregular		<b>PUNCTUALITY</b> <input type="checkbox"/> Regular <input type="checkbox"/> Irregular		<b>STUDENT STANDING</b> <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior					
<b>OUTSTANDING</b>		<b>VERY GOOD</b>		<b>AVERAGE</b>		<b>MARGINAL</b>		<b>UNSATISFACTORY</b>	

In what areas does the student demonstrate a particular strength?

In what areas should the student strive to improve?