

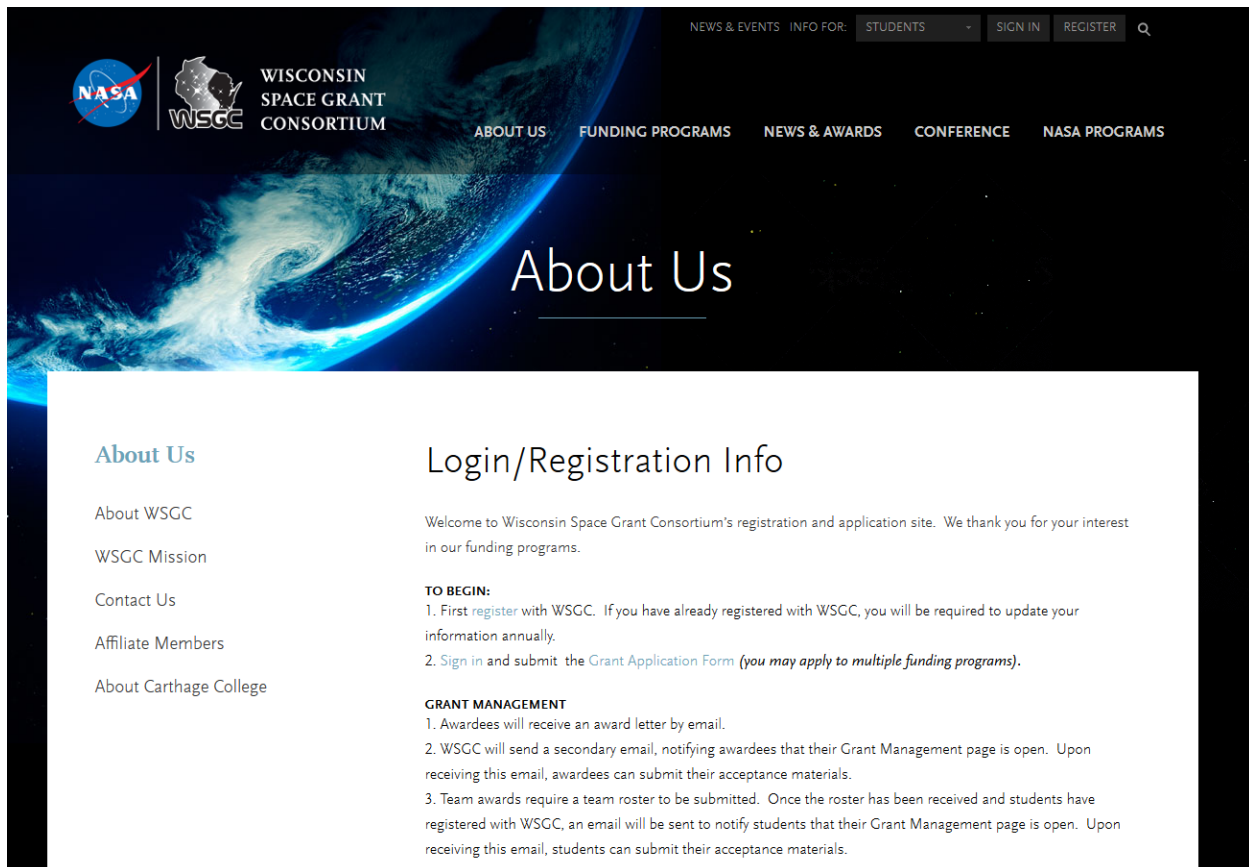
First Nations Launch and Collegiate Rocket Team **REGISTRATION PROCESS**

Prior to any registration on the WSGC site, advisors and team members must create or update their profile in the NASA STEM Gateway portal. Instructions are available at:

<https://spacegrant.carthage.edu/live/files/6208-wsgc-nasa-stem-gateway-profile-instructions>

The faculty advisor must register first with WSGC and apply to the “Rocket Launch Team (Create an NOI)” before students/team members can apply to the First Nations Launch program.

One exception to the order of registration exists. If the **student team lead** has never registered with WSGC, he/she must register before the advisor begins the Notice of Intent (NOI) application.



The screenshot shows the 'About Us' page of the Wisconsin Space Grant Consortium (WSGC). The page features a dark header with the NASA logo, WSGC logo, and the text 'WISCONSIN SPACE GRANT CONSORTIUM'. Navigation links include 'ABOUT US', 'FUNDING PROGRAMS', 'NEWS & AWARDS', 'CONFERENCE', and 'NASA PROGRAMS'. The main content area is titled 'About Us' and includes a sidebar with links: 'About WSGC', 'WSGC Mission', 'Contact Us', 'Affiliate Members', and 'About Carthage College'. The main text area is titled 'Login/Registration Info' and contains the following information:

Welcome to Wisconsin Space Grant Consortium's registration and application site. We thank you for your interest in our funding programs.

TO BEGIN:

1. First register with WSGC. If you have already registered with WSGC, you will be required to update your information annually.
2. Sign in and submit the Grant Application Form (*you may apply to multiple funding programs*).

GRANT MANAGEMENT

1. Awardees will receive an award letter by email.
2. WSGC will send a secondary email, notifying awardees that their Grant Management page is open. Upon receiving this email, awardees can submit their acceptance materials.
3. Team awards require a team roster to be submitted. Once the roster has been received and students have registered with WSGC, an email will be sent to notify students that their Grant Management page is open. Upon receiving this email, students can submit their acceptance materials.

Advisor Application Process

STEP 1: First-time users must register as faculty on the WSGC website.

The [registration](#) and [sign-in](#) tab can be found on the upper right-hand corner of the website.

STEP 2: Sign in to your WSGC account. Applicants will be prompted to update personal information annually (if previously registered).

STEP 3: Select **Manage Applications**.

STEP 4: Under **Grant Application Forms**, select **Rocket Launch Team (Create an NOI)**.

STEP 5: Complete and submit the **Rocket Launch Team (Create NOI)** Grant Application Form. The following information/documents will be submitted during this step:

- Other WSGC funding received
- Team Name
- Co-Advisor (if applicable)
- Student Team Lead
- Grants Officer (if applicable)
- Industry, Tripoli, National Rocketry Association Mentor Name and Email
- Competition (Collegiate, First Nations Mars Challenge, First Nations Moon Challenge)
- Team Members List

Team Application Process

AFTER the faculty advisor completes the Notice of Intent (NOI), each team member (including any co-advisor) will need to:

STEP 1: Register as an undergraduate student on the WSGC website. The [registration](#) and [sign-in](#) tab can be found on the upper right-hand corner of the website.

STEP 2: Sign in to your WSGC account. Applicants will be prompted to update personal information annually (if previously registered).

STEP 3: Select **Manage Applications**.

STEP 4: Under **Grant Application Forms**, select the appropriate program (**Collegiate Rocket Launch Competition** *or* **First Nations Rocket Launch Competition**). The following information/documents will be submitted during this step:

- Other WSGC funding received
- Team Name submitted by the Faculty Advisor
- Resume (*Collegiate Rocket Launch Only*)
- Prior Rocket Experience
- Media Release (collected during profile creation)
- Individual W9 (*First Nations Launch Co-advisors and Collegiate Rocket Launch Competition Team Members Only*)